

**Louisiana State Board of Examiners of Psychologists**  
**4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816**

**BOARD MEETING MINUTES**

**Monday, September 29, 2025**

**A. CALL TO ORDER**

A quorum being present, the meeting was called to order by Vice Chair and Presiding Officer, Matthew Holcomb at 9:05 a.m.

**Attendance:**

- **Board Members Present:** Dr. Matthew Holcomb, Dr. T. Shavaun Sam, and Dr. Shawanda Woods-Smith, and Dr. Marc Zimmermann
- **Board Members Absent:** Dr. Shannae Harness
- **Staff Present:** Executive Director, Jaime T. Monic, LSBEP General Counsel, Courtney Newton
- **Guests - in person:** Chanelle Batiste
- **Guests - virtually:** Kim VanGeffen, Ph.D., Ramika Mann, Alexis Ambeau, Dr. V, Karie Ahmed, John Simoneaux, Lisa Driscoll, Henry Richardson.

**B. DECLARATION OF PURPOSE**

Dr. Holcomb read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

**C. REVIEW AND APPROVAL OF AGENDA**

**Motion:** Dr. Holcomb moved to approve the agenda as posted. The Board discussed the motion. Dr. Holcomb called for public comments.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**D. EXECUTIVE SESSION:**

**Motion:** Dr. Holcomb moved to enter Executive Session pursuant to LSA-R.S. 42:17.A(1) & (4) to conduct oral examinations, file reviews and discuss complaint recommendations as docketed on the agenda. The Board discussed the motion. Dr. Holcomb called for public comments.

**Time:** 9:15 a.m.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Working Lunch: 11:30 a.m. – 12:30 p.m.**

## **OPEN MEETING RESUMED**

**Motion:** Dr. Sam moved to exit Executive Session and open the meeting to the public. The Board discussed the motion. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Time:** 1:25 p.m.

**Motion Passed.**

## **F. CALL FOR EXECUTIVE SESSION MOTIONS**

### **1. ORAL EXAMINATIONS [LSA-R.S. 42.17.A(1)]:**

- a. **Jacqueline Marie Gallios, Psy.D.** - appeared before Board Members, Drs. Woods-Smith and Matthew Holcomb for oral examination. The board discussed **Dr. Gallios's** performance and qualifications in executive session.

**Motion:** Finding that **Dr. Gallios**, met the requirements for licensure, Dr. Woods-Smith moved to grant **Dr. Gallios** a license to practice psychology with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Kayla Marie LeLeux-LaBarge, Psy.D.** - appeared before Board Members, Drs. Shavaun Sam and Marc Zimmermann for oral examination. The board discussed **Dr. LeLeux-LaBarge's** performance and qualifications in executive session.

**Motion:** Finding that **Dr. LeLeux-LaBarge**, met the requirements for licensure, Dr. Zimmermann moved to grant **Dr. LeLeux-LaBarge** license to practice psychology with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

- b. **Angela Susan Van Berkel, Psy.D.**- appeared before Board Members, Drs. Woods-Smith and Matthew Holcomb for oral examination. The board discussed **Dr. Van Berkel's** performance and qualifications in executive session.

**Motion:** Finding that **Dr. Van Berkel**, met the requirements for licensure, Dr. Woods-Smith moved to grant **Dr. Van Berkel** a license to practice psychology with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

- c. **Chelsea Anne Hilsendager, Ph.D.** - appeared before Board Members, Drs. Shavaun Sam and Marc Zimmermann for oral examination. The board discussed **Dr. Hilsendager's** performance and qualifications in executive session.

**Motion:** Finding that **Dr. Hilsendager**, met the requirements for licensure, Dr. Zimmermann moved to grant **Dr. Hilsendager** a license to practice psychology with a declared specialty in Counseling Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

- d. **Alexis Victoria Ambeau, Ph.D.** - appeared before Board Members, Drs. Woods-Smith and Matthew Holcomb for an oral examination. (*Note, Dr. Ambeau was incorrectly docketed on the agenda as a CN Respecialization but was examined for initial licensure.*) The board discussed **Dr. Ambeau's** performance and qualifications in executive session.

**Motion:** Finding that **Dr. Ambeau** has met the requirements for licensure, Dr. Holcomb moved to grant **Dr. Ambeau** a license to practice psychology with a declared specialty in Clinical Neuropsychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Jessie Anne Munson, Ph.D. (PL1706)** - appeared before Board Members, Drs. Shavaun Sam and Marc Zimmermann for oral examination. The board discussed **Dr. Munson's** performance and qualifications in executive session. Finding that **Dr. Munson**, has met the requirements for licensure, Dr. Sam moved to grant **Dr. Munson** a license to practice psychology with a declared specialty in School

Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Ramika Adrianna Mann, Psy.D.** - appeared before Board Members, Drs. Shavaun Sam and Marc Zimmermann for oral examination. The board discussed **Dr.**

**Mann's** performance and qualifications in executive session. Finding that **Dr.**

**Mann**, has met the requirements for licensure, Dr. Sam moved to grant **Dr. Mann** a license to practice psychology with a declared specialty in Clinical Psychology.

After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Sean Vanhille, Ph.D.** - appeared before Board Members, Drs. Woods-Smith and

Matthew Holcomb for an oral examination. The board discussed **Dr. Vanhille's** performance and qualifications in executive session. Finding that **Dr. Vanhille** has

met the requirements for licensure, Dr. Holcomb moved to grant **Dr. Vanhille** a license to practice psychology with a declared specialty in Clinical

Neuropsychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

## 2. **SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File**

### **Reviews [LSA-R.S. 42.17.A(1)]:**

a. **Andrew Bingman, Psy.D. – Temporary Registration** – The Board reviewed Dr. Bingman's Application for Temporary Registration in executive session.

**Motion:** Dr. Holcomb moved to grant Dr. Bingman's temporary practice

registration for 2025. Dr. Holcomb called for public comments. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

**Maria Kattan, Ph.D./ATAP Sarah Flynn – Request for Variance of on-site Supervision**

– The Board reviewed Dr. Kattan’s application to register ATAP Sarah Flynn and grant exception to on-site supervision in executive session. Dr. Sam moved to deny the ATAP Registration. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

b. **Janet Sue Austin, Ph.D./ATAP Victoria Lowe** – Dr. Sue Austin withdrew the application of Victoria Lowe. This application was not discussed.

c. **Ray Worthy, Ph.D., M.D.** – The Board reviewed the Application for Licensure of Dr. Ray Worthy in executive session.

**Motion:** Dr. Sam moved to invite Dr. Worthy to meet with the Board at their November 21, 2025 Board Meeting and further to advise him of next-steps in the licensing process. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

d. **Summer Ford (LSSP)** - The Board reviewed Ms. Ford’s Application for Licensure as an LSSP along with the recommendation from the LSSP Committee in executive session.

**Motion:** Dr. Holcomb moved to accept the LSSP Committee’s recommendation and grant Ms. Ford licensure as a Licensed Specialist in School Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

e. **Vanessa Chahin (LSSP)** – Applicant’s file was not complete for a determination.

f. **Cerise M. Vablais, Ph.D. – Request for Variance(2)** – The Board reviewed and discussed Dr. Vablais’ second request for variance in executive session.

**Motion:** Dr. Holcomb moved to grant Dr. Vablais’ request. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

g. **Chantal Muller-Cohn, Ph.D.** – The Board discussed Dr. Muller-Cohn’s application in executive session and accepted the applicant’s withdrawal.

h. **Amber Osborn – Request for rehearing application denial.** -The board discussed the request for reconsideration of the application of **Amber L. Osborn** in executive session.

**Motion:** Dr. Holcomb moved to invite Ms. Osborn to the November 21, 2025 board meeting in consideration of her request. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

3. **COMPLAINTS [LSA-R.S.42.17.A(4)]:** Ms. Newton presented the following complaint matters to the Board in executive session; the Board discussed these matters during executive session:

a. **P24-25-06B**

**Motion:** Dr. Sam moved to dismiss P24-25-06B with a letter of education. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

b. **NP24-25-17P**

**Motion:** Dr. Woods-Smith moved to dismiss P24-25-17P with a letter of education. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

c. **NP24-25-29C**

**Motion:** Dr. Holcomb moved dismiss NP24-25-29C with notice letters to the district attorney and the regulatory authority for psychologists in New York. After opportunity

for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

d. **P24-25-32C**

**Motion:** Dr. Sam moved to dismiss P24-25-32C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

e. **NP25-26-01C**

**Motion:** Dr. Woods-Smith moved to dismiss NP25-26-01C with a letter of education. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

f. **A25-26-07B**

**Motion:** Dr. Sam moved to dismiss A25-26-07B. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

g. **NP25-26-11C**

**Motion:** Dr. Woods-Smith moved to dismiss NP25-26-11C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes

**Motion Passed.**

h. **NP25-26-12B** –

**Motion:** Dr. Holcomb moved to affirm the letter written to oversight agencies and dismiss NP25-26-12B. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Sam – Yes, Zimmermann - Yes, Holcomb – Yes, Woods-Smith – recused from discussion and vote.

**Motion Passed.**

## F. COMMITTEE AND LIAISON REPORTS

Reports were received from Committee representatives as follows:

1. **Continuing Professional Development Committee** – Dr. Sam reported the committee continues to receive and review applications from psychologists and sponsors to request preapproval for continuing education.

2. **Complaints Committee** - Ms. Newton presented the following Compliance Report:

<b>COMPLIANCE REPORT</b>	
Date Report Prepared: <b>September 25, 2025</b>	
Name of Preparer: <b>Courtney P. Newton, No. 29373</b>	
Reporting Period: <b>7/19/2025– 9/25/2025</b>	
<b>CURRENT:</b>	
<ul style="list-style-type: none"><li>● Total number of Complaints Received in FY 24-25: 37</li><li>● Total number of Complaints Received in FY 25-26: 17</li><li>● Total number of Requests for Investigation (RFI) received since last report: 17<ul style="list-style-type: none"><li>○ Board-initiated RFI’s since last report included in total RFI’s above: 9 (Board Receipt of Info, Anonymous, and Rap Back)</li></ul></li><li>● Total number of open cases: 48<ul style="list-style-type: none"><li>○ 0 are informal resolutions still under monitoring<ul style="list-style-type: none"><li>▪ 0 Consent Orders</li><li>▪ 0 IPPA</li></ul></li><li>○ 47 are active Investigations<ul style="list-style-type: none"><li>1 from FY 21-22</li><li>▪ 4 from FY 22-23</li><li>▪ 4 from FY 23-24</li><li>▪ 21 from FY 24-25</li><li>▪ 17 from FY 25-26</li></ul></li><li>○ 11 are under review/Licensee not yet noticed</li></ul></li><li>● Monitoring: 0</li><li>● Closed Last Meeting: 8</li><li>● Board Consideration: 8</li></ul>	
<b>STATISTICS OF OPEN MATTERS:</b>	
<ul style="list-style-type: none"><li>● Non-Psychologists: 12</li><li>● Impaired: 5</li><li>● Forensic: 9</li><li>● Boundaries/Sexual Misconduct: 2</li></ul>	

- Supervision / ATAP: 6
- Applicant/Provisional Licensee: 2

UPCOMING:

- Formal hearings scheduled: P23-24-08C (Continued without Date)
- Face to Face Meetings Scheduled: 5 to docket

3. **Executive Committee** – Ms. Monic reported on board operations as follows:

**EXECUTIVE DIRECTOR REPORT ON OPERATIONS**

Prepared for September 2025 Board Meeting

**1. Operations** - Regular operations have continued as planned.

**License Renewals Closed July 31, 2025:**

- 4 Renewals Pending for CE Extensions with 9/30/2025 deadline
- 746 Licensed Psychologist Renewed
- 39 LSSP Renewed
- 13 Provisional Licensees Renewed

**Current Projects:**

- **LPA Rules** – Final adoption anticipated for October 20, 2025
- **LPA Application/Renewal Development** – paper forms being drafted/no update on online application development.
- **Phase II: Licensing Portal Development** is fully operational; new applications are being accepted. Current ATAPs are still being onboarded.
- **Web Accessibility compliance with La. Title 4, Part V, Chapter 61 (LA PPM74) and federal laws.**
  - A draft of the report on quarterly implementation deadlines to the LA ADA Coordinator was provided to the Board.
  - Website updates are under development
- **Louisiana Property Assistance Inventory** due on May 30, 2025, received by LPAA on June 2, 2025 and provisionally approved.

**2. Board Vacancy** - The public member seat remains vacant. The Office of Boards and Commissions has been notified via email of the continuing vacancy.

**3. Upcoming Rulemaking**

Time has been scheduled for next month to begin rulemaking on previously approved regulations, including:

- **Chapter 8 & Chapter 40:** Continuing Education requirements
- **Chapter 1:** Removal of the limitation on attempts to pass the EPPP
- **Rulemaking review Executive Order JML 25-038**
  - 101 (Last Revision 1979)
  - 501, 1709, 1711 (Last Revision 1980)
  - 707, 711 (Last Revision 1981)

<ul style="list-style-type: none"> <li>○ 1505, 1513 (Last Revision 1986)</li> <li>○ 1707 (Last Revision 1993)</li> <li>○ 2101, 2105 – 2117 (Last Revision 1995)</li> <li>○ 503 (Last Revision 2001)</li> </ul>																																								
<b>4. Legal Update - Alleman et al v. Harness et al (3:24-cv-00877-JWD-SDI)</b>																																								
<b>5. Public Records Requests</b>																																								
<b>6. Meetings &amp; Appearances Since Last Meeting:</b> <ul style="list-style-type: none"> <li>● Cox Communications Manager Kevin Licht visited our office on July 23, 2025 to review solutions for connectivity. The plan is to increase CBI to 300Mbpsx 30bps then reassess.</li> <li>● LSSP Committee met on September 3, 2025</li> </ul>																																								
<b>7. New Applications Received</b>																																								
<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NEW APPLICATIONS RECEIVED</th> <th style="text-align: center;">JULY</th> <th style="text-align: center;">AUGUST</th> <th style="text-align: center;">TOTALS</th> </tr> </thead> <tbody> <tr> <td>LICENSED PSYCHOLOGIST (LP)</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> <td style="text-align: center;">8</td> </tr> <tr> <td>LP</td> <td></td> <td></td> <td></td> </tr> <tr> <td>RECIPROCITY</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>TEMPORARY REGISTRATION</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> <td style="text-align: center;">8</td> </tr> <tr> <td>LICENSED SPECIALIST IN SCHOOL</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PSYCHOLOGY</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">5</td> </tr> <tr> <td>PROVISIONAL LICENSED PSYCHOLOGIST</td> <td style="text-align: center;">0</td> <td style="text-align: center;">5</td> <td style="text-align: center;">5</td> </tr> <tr> <td>REINSTATEMENT APPLICATIONS</td> <td style="text-align: center;">0</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td><b>TOTALS</b></td> <td style="text-align: center;"><b>11</b></td> <td style="text-align: center;"><b>16</b></td> <td style="text-align: center;"><b>27</b></td> </tr> </tbody> </table>	NEW APPLICATIONS RECEIVED	JULY	AUGUST	TOTALS	LICENSED PSYCHOLOGIST (LP)	4	4	8	LP				RECIPROCITY	0	0	0	TEMPORARY REGISTRATION	4	4	8	LICENSED SPECIALIST IN SCHOOL				PSYCHOLOGY	3	2	5	PROVISIONAL LICENSED PSYCHOLOGIST	0	5	5	REINSTATEMENT APPLICATIONS	0	1	1	<b>TOTALS</b>	<b>11</b>	<b>16</b>	<b>27</b>
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1. **Finance Committee** – Ms. Monic reported that the Board’s finances remain stable and that financial statements from the months of May, June and July 2025 have been prepared by Griffin & Furman, CPA’s and are made available in the Board’s agenda binders for review.

2. **Jurisprudence Examination Committee** – No Update.

3. **Legislative Oversight Committee** – No Update.

4. **Liaison to Professional Organizations** – Dr. Woods-Smith had no update. Dr. Holcomb reported that he had communicated with the Louisiana Psychological Association to continue collaborative discussions; his attempt to reach the Louisiana Academy of Medical Psychologists was not successful.

5. **Long Range Planning Committee** – Dr. Holcomb requested the members submit topics for consideration on LRP agenda by October 2025.

**6. Oral Examination Committee**– Dr. Woods-Smith reported that Oral Examinations continue to be scheduled and conducted; the board continues to evaluate the oral examination process.

**7. Public and Professional Outreach Committee** – Dr. Sam reported on her participation on ASPPB’s examination to combine the EPPP.

**8. Supervision and Credentials Committee** – Dr. Sam reported that the Committee continues to complete all application and supervision reviews.

**G. CONSENT AGENDA REVIEW LOG ((7/15/2025-9/17/2025)**

Dr. Holcomb called for the review and consideration of item removal from the Consent Agenda. Dr. Woods-Smith and Dr. Sam read aloud the Consent Agenda Items for affirmation, ratification, adoption, approval, and/or conferral as follows:

**a. Minutes (Approval):**

July 18, 2025 Board Meeting Minutes
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**b. Financial Statements Received (Affirm and Ratify):**

Monthly Financials: General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss for the months of May, June and July 2025
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**c. Temporary Registrations Approved (Affirm and Ratify):**

Name	State of Residence	Reviewer	Date of review/Result
Amanda Cassil	Washington	J. Monic	7/23/2025/ Approved
Maria Aranda	Florida	J. Monic	7/25/2025 /Approved
Katrina Belen	Texas	J. Monic	7/27/2025/ Approved
Samantha Sedlak	North Carolina	J. Monic	7/27/2025/ Approved
Bruce Huyser	North Carolina	J. Monic	7/31/2025/ Approved

**d. Reviews: Supervised Practice Plan (Affirm and Ratify):**

Applicant	Supervisor	Reviewer	Date of review/Result
Victoria Rukus	Michael Todd Lobrano	M. Zimmermann	8/22/2025/ Approved
Katelyn Anderson	Brittane Miller	S. Sam	8/17/2025/ Approved

**e. Reviews: Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):**

Candidate	Supervisor	Reviewer	Date of review/Result
RIDHA, Betool	Kelly Bolger	S. Sam	8/17/2025/ Approved
LANDRIEU, Laurie C	Brenna Sapotichne	M. Zimmermann	8/10/2025/ Approved
JENKINS, Tryphena	Michelle Yetman	M. Zimmermann	8/10/2025/ Approved
RUKUS, Victoria	Michael Lobrano	M. Zimmermann	9/6/2025 / Approved

**f. Reviews: Candidacy Status (eligible for EPPP) (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
none		

**g. Reviews: Oral Examination Scheduling (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
HILSENDAGER, Chelsea	S. Sam	8/17/2025 Invite to Oral Exam
MUNSON, Jessie	M. Zimmermann	8/22/2025 Invite to Oral Exam
MANN, Ramika	S. Sam	8/26/2025 Invite to Oral Exam
AMBEAU, Alexis	S. Sam	8/17/2025 Invite to Oral Exam
DORNBACH BENDER, Allison	M. Zimmermann	8/22/2025 Invite to Oral Exam
VANHILLE, Sean	S. Sam	8/26/2025 Invite to Oral Exam
STEWART, Shelby	M. Zimmermann	8/25/2025 Invite to Oral Exam

**h. Reviews: Reciprocity for Face to Face Scheduling (Affirm and Ratify):**

Candidate	Reviewer	Date of review/Result
none		

**i. License Reinstatements for Board conferral:**

Name	Reviewer	Date of review/Result
Alexandra Fuller	J. Monic	8/6/25 – Approved Unintended Lapse
Stacey Gengel	J. Monic	8/18/25– Approved Unintended Lapse
Suzanne Chabaud	J. Monic	8/28/25– Approved Unintended Lapse
Erika Rajo	J. Monic	9/2/25– Approved Unintended Lapse
Michael Atkinson	J. Monic	9/10/25– Approved Unintended Lapse

**j. Reviews: Continuing Education (Affirm and Ratify):**

Name	Review Type	Reviewer	Date of review/Result
ARENDELL, William, LCSW, LLC	Sponsor Preapproval	T. Sam	8/19/2025/Approved
CALLAHAN, Kristin Collegiate Academies	Sponsor Preapproval	T. Sam	8/26/2025/Approved for 13 hours
ATKINS, David – Disability Determination Services	Sponsor Preapproval	T. Sam	9/5/2025/Approved
ANEN, Stephen	Licensee Preapproval	M. Zimmermann	9/6/2025/Approved
THURBER, Stephen David	Licensee Preapproval	M. Zimmermann	9/6/2025/Approved

**k. Respecializations of Licensed Psychologists:**

Name	Respecialization Area	Reviewer	Date of review/Result
None			

**l. LSSP Committee Recommendation for Licensure:**

Name	Reviewer	Date of review/Result
James Paul Anderson	LSSP Committee: K. Pursell, S. Fletcher, W. Stewart	9/3/2025 – Recommended for Licensure
Joshua Lowe	LSSP Committee: K. Pursell, S. Fletcher, W. Stewart	9/3/2025 – Recommended for Licensure

**o. Application for Registration of an Assistant to a Psychologist:**

Primary Supervisor	ATAP NAME	Supervisors(S)	Date of review/Reviewer/Result
Lauren Rasmussen	Alivia Speight	Matthew Calamia Megan Alsop Kevin Bianchini Kevin Greve Matthew Holcomb James McAbee	7/1/2025/ J. Monic/ Approved
Erin Reuther	Nyah Hagan	Claire Burns C. Christen Creveling Emily Crochet Ashleigh Eaves Katherine Lantier Virginia Hatch	7/8/2025/ J. Monic/ Approved
Eleanore Heaton	Callie Desormeaux	Kimberly David	7/28/2025/ J. Monic/ Approved
Robert Sawyer	Maci Wang	Brian Mizuki Anneliese Boettcher Emily Brickell	8/18/2025/ J. Monic/ Approved
Shay Burns	Corinne Page	N/A	8/19/2025/ J. Monic/ Approved
Katie Ard( Primary Reallocation)	Anelcia Rayford	Tina Myers Jesse Lambert Shannon Sanders	8/19/2025/ J. Monic/ Approved
Tina Myers ( Primary Reallocation)	Sarah Stickley	Katie Ard Jesse Lambert Shannon Sanders	8/19/2025/ J. Monic/ Approved
Brandon Romano	Alyson Rivers	N/A	8/20/2025/ J. Monic/ Approved
Sarah Rayburn	Jaci Acain	Adrienne Brennan Amy Henke Lisa Gallagher Roberto Varela Koren Boggs	8/21/2025/ J. Monic/ Approved

**q. Consent agenda shared documents:**

1. None
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**\*\* FILE REVIEWS:** All file reviews conducted independently.

**Motion:** Dr. Holcomb moved to approve the Consent Agenda as listed. The Board discussed the motion. Dr. Holcomb called for public comments.

**Roll Call Vote:** Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Holcomb – Yes

**Motion Passed.**

## H. DISCUSSION/ACTION ITEMS

1. **2025 Audit: Louisiana Attestation Questionnaire (Adopt by Resolution)** – The Board discussed this item.

**Motion:** Dr. Sam moved to adopt the following resolution:

*WHEREAS, the Louisiana Legislative Auditor requires all state agencies to complete and submit an annual **Louisiana Attestation Questionnaire** as part of the audit process, pursuant to La. R.S. 24:513 and applicable Government Auditing Standards;*

*WHEREAS, the Louisiana State Board of Examiners of Psychologists (“Board”) is subject to this requirement and must affirm compliance with various financial, legal, and internal control standards;*

*WHEREAS, the **Executive Director**, in her capacity as the Chief Administrative Officer of the Board, has reviewed, completed, and signed the **2025 Louisiana Attestation Questionnaire** in accordance with the instructions provided by the Legislative Auditor on September 11, 2025;*

***NOW THEREFORE, BE IT DULY RESOLVED THAT:***

1. *The Board hereby formally adopts and ratifies the **2025 Louisiana Attestation Questionnaire** as submitted and signed by the Executive Director.*
2. *The Board acknowledges that the contents of the Questionnaire reflect the Board’s understanding of its internal controls, compliance obligations, and financial practices for the fiscal year ended June 30, 2025.*
3. *The signed Questionnaire shall be retained as part of the official records of the Board and submitted to the Board’s designated audit firm and the Louisiana Legislative Auditor, as required.*
4. *This resolution shall be made part of the official minutes of the Board’s meeting held on this 29<sup>th</sup> day of September, 2025.*

After opportunity to discuss the motion, the resolution was put to a vote.

**Roll Call Vote:** Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Holcomb – Yes

**Motion Passed.**

2. **BIPOC/EPPP Workgroup (M. Zimmermann)**

- a. **Summary Report** – Dr. Zimmermann presented a Summary Report to the Board on the progress and outcome of the workgroup.
- b. **Written Comments** – Drs. Holcomb and Woods-Smith read written comments into the record (attached).

Dr. Holcomb called for public comments. Public comment was received from Chanelle Batiste on behalf of the group Radical Psychologists.

The Board discussed ASPPB’s initiative to change the Examination for Professional Practice in Psychology. Dr. Zimmermann requested that the board authorize him to continue the BIPOC/EPPP Workgroup so that additional data could be collected about whether other jurisdictions were discussing the recent Sharpless report, and what, if anything, other jurisdictions were doing to respond.

**Motion:** Dr. Sam moved to recognize that the information collected by the workgroup is essential and to authorize extending the workgroup.

After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Holcomb – Yes

**Motion Passed.**

Dr. Holcomb encouraged the Workgroup to include as many stakeholders in meetings as possible.

3. **RULES (Louisiana Administrative Code, Title 46, LXIII)**

a. **Chapter 5. Written Examinations §501.A. related to required examinations**

The board reviewed rule 501.A. in consideration of potential outcomes of the BIPOC/EPPP Workgroup.

4. **POLICY**

a. **Waiver of Confidentiality**

Ms. Monic explained that the Board had a pending request from a licensee to provide a Verification of Licensure with information that was not part of the standard verification. In light of Louisiana's own changing requirements for other licensing jurisdictions to provide such information when an applicant is applying under the Welcome Home Act, Ms. Monic requested consideration of a Waiver of Confidentiality to allow Louisiana to reciprocate on such requests.

**Motion:** Dr. Sam moved to adopt the Waiver of Confidentiality form as presented. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Holcomb – Yes

**Motion Passed.**

5. **ASPPB's Annual Meeting – St. Louis, Missouri. October 22, 2025**

a. **Bylaws revision** - The Board was presented with proposed revisions to ASPPB's Bylaws.

b. **Articles of Incorporation revision** – The Board was presented with the updated Articles of Incorporation.

Ms. Monic explained that the Annual Meeting would include a review and vote by the ASPPB Membership on the proposed Bylaws revisions; that a voting and alternate delegate should be identified by the Board so that Louisiana could participate.

**Motion:** Dr. Woods Smith moved that Dr. Holcomb be appointed as voting delegate and herself as alternate voting delegate. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

**Roll Call Vote:** Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Holcomb – Yes

**Motion Passed.**

**c. Courtney Newton to provide a presentation summary**

Ms. Newton provided a summary of her presentation, that she would be presenting with Missouri's Attorney to provide interactive scenarios of complaints that have arisen from supervisory relationships and their outcomes.

**6. Continuing Education Activity Created by Courtney Newton: Ethics in Practice: Understanding the Complaint Process and Common Ethical Issues**

The Board was provided with a copy of the final Continuing Education Activity Created by Courtney Newton for roll-out in November.

The scheduled public hearing docketed for 2:00 p.m. on the ***Motion to Remove Members of the Hearing Panel/Board of LSBEP filed by the Respondent, John C. Simoneaux, Ph.D.***, was cancelled at respondent's request.

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**ADJOURNMENT**

**Motion:** Dr. Sam moved to adjourn the meeting at 3:16 p.m. The Board discussed the motion. Dr. Holcomb called for public comments.

**Roll Call Vote:** Sam – Yes, Woods-Smith – Yes, Zimmermann – Yes, Holcomb – Yes

**Motion Passed.**

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**Respectfully Submitted,**



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Jaime T. Monic,  
Executive Director

**Certification of Approval:**

I hereby certify that these minutes were approved by the Board of Directors at the meeting held on November 21, 2025.



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Matthew J. Holcomb, Ph.D.

**Chairperson**

**Date:** 1/15/26

**LEGAL NOTICES**

LA R.S. 42.14.D. Public comments – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.



**LOUISIANA STATE BOARD  
OF EXAMINERS OF  
PSYCHOLOGISTS**

4334 S. Sherwood Forest Boulevard, #C-150  
Baton Rouge, Louisiana 70816

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**RESOLUTION OF THE LOUISIANA STATE BOARD OF EXAMINERS OF  
PSYCHOLOGISTS**

*Adoption of the 2025 Louisiana Attestation Questionnaire*

**WHEREAS**, the Louisiana Legislative Auditor requires all state agencies to complete and submit an annual **Louisiana Attestation Questionnaire** as part of the audit process, pursuant to La. R.S. 24:513 and applicable Government Auditing Standards;

**WHEREAS**, the Louisiana State Board of Examiners of Psychologists (“Board”) is subject to this requirement and must affirm compliance with various financial, legal, and internal control standards;

**WHEREAS**, the **Executive Director**, in her capacity as the Chief Administrative Officer of the Board, has reviewed, completed, and signed the **2025 Louisiana Attestation Questionnaire** in accordance with the instructions provided by the Legislative Auditor on September 11, 2025;

**NOW THEREFORE, BE IT DULY RESOLVED THAT:**

1. The Board hereby formally **adopts and ratifies** the **2025 Louisiana Attestation Questionnaire** as submitted and signed by the Executive Director.
2. The Board acknowledges that the contents of the Questionnaire reflect the Board’s understanding of its internal controls, compliance obligations, and financial practices for the fiscal year ended June 30, 2025.
3. The signed Questionnaire shall be retained as part of the official records of the Board and submitted to the Board’s designated audit firm and the Louisiana Legislative Auditor, as required.
4. This resolution shall be made part of the official minutes of the Board’s meeting held on this 29<sup>th</sup> day of September, 2025.

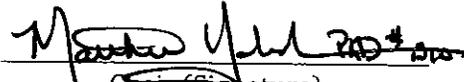
Following an opportunity for discussion, the resolution was put to a vote. The vote thereon was as follows:

YEAS: 4  
NAYS: 0  
ABSENT: 1  
NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 29th day of September, 2025.

CERTIFICATION

I, Matthew J. Holcomb, Chair of the Louisiana State Board of Examiners of Psychologists, under authority vested in me under the law, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held September 29<sup>th</sup>, 2025, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

  
Chair (Signature)

Matthew J. Holcomb  
Chair (Print Name)

Witnessed this 29 day of September, 2025

  
Witness Signatures (Signature)

Thomandra S Sam  
Witness Signatures (Print Name)



**LOUISIANA STATE BOARD  
OF EXAMINERS OF  
PSYCHOLOGISTS**

4334 S. Sherwood Forest Boulevard, #C-150  
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**LOUISIANA ATTESTATION QUESTIONNAIRE  
(For Attestation Engagements of Governmental Agencies)**

September 11, 2025

Pinell & Martinez LLC  
1014 W. 21<sup>st</sup> Avenue  
Covington, LA 70433

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of **June 30, 2025** and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Public Bid Law**

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [ ] No [ ] N/A [  ]

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [  ] No [ ] N/A [ ]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [  ] No [ ] N/A [ ]

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [  ] No [ ] N/A [ ]

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [  ] No [ ] N/A [ ]

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [  ] No [ ] N/A [ ]

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes  ] No [ ] N/A [ ]

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes  ] No [ ] N/A [ ]

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes  ] No [ ] N/A [ ]

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes  ] No [ ] N/A [ ]

### **Meetings**

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes  ] No [ ] N/A [ ]

### **Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes  ] No [ ] N/A [ ]

### **Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes  ] No [ ] N/A [ ]

### **Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes  ] No [ ] N/A [ ]

### **General**

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes  ] No [ ] N/A [ ]

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes  ] No [ ] N/A [ ]

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes  ] No [ ] N/A [ ]

We have provided you with all relevant information and access under the terms of our agreement.

Yes  ] No [ ] N/A [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes  ] No [ ] N/A [ ]

We are not aware of any material misstatements in the information we have provided to you.

Yes  ] No [ ] N/A [ ]

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes  ] No [ ] N/A [ ]

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes  ] No [ ] N/A [ ]

The previous responses have been made to the best of my belief and knowledge.

 Executive Director 9/11/2025 Date  
Jaime T. Monic